

Anglican Church in America

Triennial National Synod 2005
Eastland Park Hotel, Portland, Maine
September 21 -23, 2005
Deadline: August 19, 2005

Exhibitor Agreement

1. The following equipment and practices are prohibited:

- Noisy electrical or mechanical apparatus that interferes with other exhibits
- Volatile or flammable oils, greases, or other explosives or flammable materials, or any substances prohibited by the city laws or insurance carriers
- Operation of x-ray equipment
- Subleasing of exhibit space
- Canvassing or distributing any material outside of the exhibitor's own space
- Use of billboard advertising or displays of signs outside the exhibit area
- Solicitation of business or conferences in the interest of business, except by exhibiting firms
- Publicizing and/or monitoring any extracurricular activities, inducements, demonstrations, or displays away from the exhibit area during exhibit hours.

2. The Anglican Church in America (ACA) reserves the right to refuse the application of any company not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract from the character of the meeting. This also applies to displays, literature, advertising novelties, souvenirs, and personal conduct.

3. ACA reserves the sole and exclusive right to amend, modify, or change from time to time the rules and regulations herein contained so as to effect the terms and conditions of the agreement. Upon reasonable notice to the exhibitor, the exhibitor agrees to comply with such amendments, modifications, or changes as if fully and originally written herein.

4. Liability

Exhibitors assume all responsibility for damages to the exhibit area and they shall indemnify and hold harmless the Anglican Church in America, the Eastland Park Hotel, American Expo, Inc. and any service contractor acting as agents of ACA from all liability that may ensue from any cause whatsoever.

6. Additional Services

The exhibitor must prearrange all electrical, furniture, carpeting and telephone needs with American Expo, Inc. Any additional charges must be paid directly to American Expo. For these services, contact

Gary Gervais
American Expo, Inc.
85 E Street
South Portland, ME 04106

Phone: 866-433-SHOW (866-433-7469)
Fax: : 207-799-0949
E-mail: amexpo@maine.rr.com

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Exhibitor Registration Form - ACA Triennial Synod 2005

Please Type or Print.

Company Name _____

(One company only per exhibit space; includes all food events)

Contact Person _____ Title _____

Name of Individual Staffing Exhibit Space _____

Address _____

City _____ State _____ Zip/Postal code _____

Telephone Number _____ Fax Number _____

E-Mail Address _____

Web site: _____

Exhibit Booth Fees

___ Commercial business \$395 ___ Nonprofit organization \$245 ___ Extra booths \$119 each

___ Additional booth personnel: ___ @ \$95 each (covers all scheduled meals & events).

Badge, continental breakfasts and coffee breaks: ___ @\$10 each

List names of additional booth personnel _____

Cancellation Policy

A cancellation penalty of 50% if cancelled prior to September 1, 2005. No refunds will be made after September 1, 2005. Cancellation requests must be made in writing.

Payment

REMIT a check or money order in U.S. FUNDS payable to **Anglican Church in America**

Total Amount Enclosed \$ _____. FULL PAYMENT IS DUE WITH THIS APPLICATION.

(A confirmation letter and exhibitor packet will be mailed to you upon receipt of payment).

I have read, understood, and agree to comply with the terms of this agreement, including the Liability Clause.

Signature _____ Title _____ Date _____

Please sign and return this contract with payment to

ACA Synod 2005
P.O. Box 402
Alstead, NH 03602

Telephone: 603-835-7900
E-mail: ACA-synod@Beaverwood.com